

REGISTRATION TERMS AND CONDITIONS

Payment methods - Credit card (recommended method)

- Accepted credit cards: Visa, MasterCard and Maestro
- The online registration system uses secure encryption to protect your card and personal details.
- Payment in advance is required. Without any payment process, no confirmation will be received.

Registration confirmation

You will automatically receive your registration confirmation by e-mail once you have completed your registration. Please bring this confirmation along with you to the event (or have it available on your phone). If you do not receive the confirmation e-mail in your inbox, please check your spam folder. If you still do not see the confirmation e-mail, please contact the EBAA Secretariat at jbiren@ebaa.org.

Cancellation policy

There will be NO refund for cancellations of:

- Exhibition passes
- Training Sessions

Name change

Name change is permitted at any time and at no cost. Substitute must work for the same company as the original participant, must be in the same registration category (or additional fees may apply) and invoicing information must stay the same. Name change must be notified

in writing to the EBAA Secretariat along with full contact details of the substitute.

Once a badge has been issued onsite, a name change is no longer allowed.

Badge

Name badge must be picked up onsite at the registration desk and will NOT be mailed in advance. Registration desk will be located at the entrance of the Event Lounge.

For organisational and security reasons, the name badge must be worn at all times during the event. Access to the different areas will not be granted without a proper name badge. Participants may not share a pass between multiple participants.

Lost/forgotten badge

In case of a lost or forgotten badge, a replacement badge will only be provided after verification of identification (ID card, passport, driving license or any other recognised identification paper).

Invoice

After payment done by credit card, you will access your legal tax invoice via the confirmation e-mail you will automatically receive upon completion of your registration. Please note that we are issuing a pro forma invoice that should be considered as an invitation to pay to comply with the invoicing rules implemented by Belgian legislation. Basically, according to the EU Directive 2006/112/EC, a legal tax invoice must be issued only once the service has been supplied or if a payment has been made upfront. This is the reason why Belgian Authorities highly recommend not to issue a legal tax invoice in advance. Moreover the Belgian law stipulates that a legal tax invoice can only be issued upon occurrence of the tax point (i.e. transaction date or payment date, whatever comes first – in case of continuous services this would be the settlement period or the payment date, whatever comes first). The legal tax invoice will be issued once we have received the payment. Note: The invoice will be issued using the invoice details you will provide on the registration form. Please make sure you provide us with the correct information.

Visa invitation letter

An invitation letter will only be provided to participants who have registered and paid the required registration fees. Participants who need an official invitation letter in order to obtain a visa should send their request to the EBAA Secretariat (jbiren@ebaa.org). Please note that EBAA will not be able to contact or intervene with any Embassy or Consulate office on behalf of a participant. The invitation letter does not financially obligate EBAA in any way. All expenses incurred in relation to the event and to obtaining a visa are the sole responsibility of the participant. EBAA does not accept any responsibility for travel, accommodation and/or other costs incurred due to the rejection of a participant's visa application. Invitation letter is sent by e-mail. If the visa invitation letter needs to be originally signed and stamped by EBAA, please note that it will be sent by via post. In case an express delivery is needed, the participant shall arrange pick-up of the document on his/her own and will be responsible for all associated costs. EBAA does not assume any costs for express delivery. Should the visa application be denied or not approved in time to attend the event, EBAA will refund the full registration fee if and only the participant provides EBAA Secretariat with an official document from the concerned Embassy/Consulate rejecting the visa and that the application was submitted in due time.

Photographs and videos

The Organiser* reserve the right to photograph and videotape AIR OPS 2020 and participants and to use these photographs and videos in any internal and external communication related to The Organiser's events, including, but not limited to, their websites and mobile applications, social media pages, event daily newspapers, conference programme, newsletters, exhibition publications and annual reports. Participants hereby consent to such uses.

**The Organisers refers to EBAA organiser of AIR OPS Europe 2017*

Data protection

By registering for this event, you (the participant) agree that your personal data will be processed by EBAA (EBAA 37 Square de Meeus, 1000 Brussels, Belgium) for registration and handling purposes, as well as to send you information in connection with The Organiser's events. If you do not submit the data indicated as "required", we cannot complete your registration.

Disclaimer

EBAA may not be held responsible for any loss, injury or damage to any property, whatever the cause may be. Liability of persons and enterprises providing means of transportation or other services, however, remains unaffected. Should, the venue or speakers change, or should the event be cancelled for any reason outside the organisers' control (including, but not limited to acts of terrorism, extreme weather conditions and/or industrial action), the organisers will endeavour to re-schedule, but shall not be held responsible for any costs, damages or expenses incurred by registrants. If for any reason the organisers decide to make material changes to this event, they are not responsible for airfares, hotels or other costs incurred by registrants. The customer takes part in the event, all tours and trips at his/her own risk. Furthermore, the organisers may not be held liable for any costs or damages incurred as a result of events outside of their control, including, but not limited to force majeure, strikes and/or public manifestations. Only written arrangements are binding. The sole legal venue is Brussels. Registration of a participant entails acceptance of these conditions. In any disputes that may arise concerning the execution or interpretation of the present General Regulations, both parties agree that they will be subject to Belgian law and that the commercial courts of Brussels will be competent, without prejudice to EBAA's right to initiate proceedings under the laws and before the courts of the participant's registered office in the event that any sums are due by the participant to EBAA.